

**Decatur Rotary Club #180**  
**Board Meeting Minutes**  
**March 15, 2007**

**Board Members Present:** Dave Brandon, Glen Dalluge, Paula Finn, Steve Furrow, Diane Knaebe, Norma Maddio, Bill Owen, Pen Shade, Paul Stanzione, Heather Stoa, Andy Thomas, Bud Wilcox

**The meeting was called to order at 12:09 by President Heather Stoa**

**Minutes from the February 15, 2007 meeting were approved**

**Correspondence:** Thank you notes were received from South Shores School and Old Kings Orchard. A cute thank you was received from the Brandon boys.

**Financial Report:** President Stoa reported that several changes were being made in the QuickBooks entries and that Nichole Hochel, an intern in Lucy Murphy's office, will e-mail the completed reports.

**Committee Reports**

**Family:** Mary Ann Koucky sent a sympathy card to the family of Jackson Owens.

**Foundation:** Glen Dalluge will give a Foundation Minute on Monday with an emphasis on including Rotary's Permanent Fund in estate plans.

**Membership:**

*Potential New Members*

Melanie Brown, DMH Foundation – Andy Thomas  
Erin Brownlow, Main Street Bank – Heather  
Tami Crouch, Main Street Bank – Bob Pancoast  
Howard Edwards, SDMS Principal – Gloria Davis  
Lisa Gillen, Park District – Diana Knaebe; still interested  
Mike Heneghen, (new job in Decatur) – Mike DelSignore  
Kevin Hinton, Maverick Marketing – Steve Furrow; take off of list at this time  
Lauren Hunt, 501 Club – Jeff Hunt; Chamber is encouraging her to join  
Bishop Livingston, President Robertson Charter School – Paul Stanzione; given open invitation  
Mike Mize, Jan Master – Paul Stanzione; still interested  
Julie Schwalbe, Forever Facets – Norma Maddio (joining soon)  
Brad Swartz, JJ Swartz Co. – Dave Brandon  
Mark Younker, Agency One and Younker House B&B – Andy Thomas

*New Members since February board meeting*

Greg Crowe, City of Decatur; Mike Cassell, DMH; Kim Bauer; City of Decatur; Norma Quihuis, Jones and Thomas

*Resignation/Death*

Pete Johns, Jackson Owens

Motion to accept (Finn/Knaebe)

**Grants:** Paul Stanzione reported on the committee meeting held with Bob Pancoast, Steve Furrow, Tina Noland, Jane Shade and Heather Stoa. The recommended guidelines, application and follow-up report form were distributed. The primary change asks recipients for accountability. The committee also recommended 25% of grant funding be designated for international projects with any unused portions each year carried over as a liability and added to the current year's available funds. Recommendations were accepted (Knaebe/Brandon).

**Programs:** Diana Knaebe reported that the Program Committee will schedule programs through mid August

## Old Business

**Screen:** The screen has arrived, but the Decatur Club has been charging the club for screen rental. President Stoa will talk to them about the billing. She will also verify the meal count at 65 and ask that an extra table always be set up just in case. Anyone signing receipts for lunch should double check the number listed for the meal and equipment charges.

### **Matching grants for Dr. Sinha's Eye Clinic in India and Amor Y Vida Orphanage in Merida, Mexico:**

**India:** President Stoa, Steve Furrow and Glen Dalluge met with Dr. Sinha and the District Governor on February 22<sup>nd</sup> to discuss funding equipment for cataract and glaucoma detection and treatment in Ranchi, Bihar, India. They will be meeting again on March 16th to discuss partners and the matching grant application.

**Merida, Mexico:** In order for the club to receive a matching grant, the club will need to contribute at least \$4400. New Generations Club in Merida will be responsible for \$100. President Stoa e-mailed Katinka Kelleher about getting bids to remodel the kitchen. The District will contribute \$500. A motion was made to increase club commitment up to \$5000 if needed (Brandon/Knaebe). If the kitchen estimate cannot be put together within the next ten days, the club will proceed with the previously approved \$4344 for the list presented at the February board meeting.

**New Member Orientation:** Nine people attended the orientation held on March 9<sup>th</sup>; three new members, three potential members; two incoming board members and President Heather Stoa. Another orientation will be held in late May or early June.

## New Business

**Board Opening:** Dick Shelby was appointed to fill the board seat of Jackson Owens (Furrow/Brandon)

**Budget Recommendations:** Based on discussions with the Bob Pancoast, Steve Furrow, Tina Noland, Jane Shade Paul Stanzione and Heather Stoa, the following were recommended for developing a budget:

1. Budget \$3,000 a year for U.S. hosted Convention Expenses and \$5,000 (originally proposed as \$4,000) a year for international hosted Convention Expenses – record unspent amounts as a liability
2. Budget \$5,000 a year for Community Contributions – record unspent amounts as a liability
3. Budget 25% of yearly Contributions to International Contributions – record unspent amounts as a liability
4. Budget 75% of yearly Contributions to Youth Grants (this includes Youth Leadership Institute through Partners In Education) – record unspent amounts as a liability
5. Keep \$25,000 in reserve in CDs or Money Market
6. Build endowment fund through Community Foundation as base for future contributions – target our club's 100th anniversary in 2015-16
7. Any single commitment greater than \$10,000 requires ballot approval by the club members with announcements two weeks prior to the vote and information distributed via e-mail (Furrow/Stanzione)

## Announcements

### **April is Magazine Month**

**May 4th-5th District Assembly:** President Stoa will send an e-mail about the District Assembly to the membership once she receives complete information.

**The meeting was adjourned at 1:09 p.m.**

Respectively,  
William P. Shade IV, Secretary